Dear Representative \_\_\_\_,

My name is \_\_\_\_ and I am with Young Audiences (YA); an organization focused on the advancement of artistic and educational development of students by bringing young people together with professional artists in all disciplines to learn, create, and participate in the arts. Creativity and innovation are integral to the future of this nation, and Young Audiences seeks to cultivate these attributes through arts in education programs across the country.  We work with over 5 million kids each year and operate over 30 affiliates across the country, including \_\_\_\_\_\_ affiliate in your District/state.

I am reaching out to you in regards our national YA Week, which celebrates our great work in local communities across the country. YA Week will be held the week of March 16th, and will coincide with a House Resolution as well as events attended by our Congressional supporters. I would like to personally extend an invitation to your office in regards to an event we will be hosting during YA Week:

Details of event

We would be honored to have you experience this wonderful event and witness the work we do in our local community. Before the performance, we would also like to acknowledge your support of arts education and if you’d like, address the crowd. This invitation also extends to your staff and we hope given the District work week, we may find a suitable time.

If you any questions about our organization or the event itself, feel free to contact me any time and I look forward to working with your scheduling team over the coming weeks.

My Best,

\_\_\_\_\_\_\_\_\_

Contact information